

## **JOB ADVERT FOR INFORMATION, COMMUNICATION, TECHNOLOGY OFFICER**

Vacancy Announcement No.	OG/04/2023
Position Title	ICT Officer
Location	Eldoret
Reporting to	General Manager
Organization	OAK and Gold Limited
Duration	Fixed Term 1 Year Renewable
Closing date	28 <sup>th</sup> April 2023

### **ORGANIZATION OVERVIEW**

**OAK AND GOLD** is a Kenyan Company incorporated in Kenya under the Laws of Kenya that specializes in provision of internet of things (IoT) and telematics solutions for transport and logistics companies, majoring in the provision of Fleet management and Fuel Monitoring, and Leading in Provision of Electronic Cargo Tracking Services, with its vast clientele transiting across the East and Central Africa Community.

### **Role Overview**

OAK and Gold Limited is seeking for a self-motivated ICT professional, with a bias in IOT (Internet Of Things), experience in, System Administration, Security Systems (Vehicle Tracking & Fleet Management, CCTV, MDVR / DVR, Camera), Database Management, and System Analysis & Design to join the ICT department.

### **Skills**

The incumbent should have the following skills;

- Project Management & Implementation
- Vast experience System Administration
- Vast experience in Programming and testing of various IOT devices from different Suppliers Globally.
- Excellent Software testing and implementation
- Working knowledge of System Analysis and Design
- Strong Customer Care / IT support and training
- Database management in MYSQL Server and MS SQL Sever
- Mapping GIS Applications
- Creation of reports in Microsoft Office Suite
- Creation of reporting tools

### **Duties and Responsibilities**

The Incumbent will work on specific company projects.

## **Qualifications and Experience**

- BSc in Computer Science or related field with extensive experience.
- Good understanding of programming languages (JavaScript (React and nextJS), PHP, C++/Java, kotlin/flutter/reactnative)
- Outstanding helpdesk support skills, as well as excellent verbal and written communications skills.
- Demonstrated ability to be a team player and a willingness to lend a hand with any project.
- Good programming skills
- The ability to learn new technologies quickly
- An analytical mind- critical thinking skills
- Attention to detail and desire to probe further into data
- Working knowledge of CAD software
- Strong Interest in configuration and set up of new hardware and systems desired
- Work ethics

## **Experience and Knowledge**

- At least 5 years' relevant experience
- Demonstrate a high degree of sensitivity, confidentiality when dealing with internal and external customers.
- Ability to work with internal and external stakeholders and build long term competitive relationships. Key Competencies
- Communication: Speaks and writes clearly and concisely.
- Teamwork: Works collaboratively in a team environment to achieve set goals
- Achieving results: Demonstrates a sense of urgency and delivers on set goals in a timely and efficient manner.
- Planning and organizing: Plans own work and prioritizes tasks of different relative importance.
- Judgement and decision making: Gathers facts and information to inform decisions.
- Commitment to continuous process improvement: Effectively administers resources allocated and proposes identifies areas of process improvement.
- Persuasion and influencing: Uses rational arguments, information, and clear communication to influence others.
- Resilience: Remains calm under pressure and deals with setbacks in a constructive manner
- Analytical thinking: Understands the relationship between data variables and then diagnoses situations or problem

## **Additional information**

This is a fixed term engagement. The successful candidate will be engaged for a period of 1 year, renewable depending on the performance, working station being the OAK and Gold offices in Eldoret, Kenya.

Interested candidates are encouraged to submit their application and include: one-page cover letter, curriculum vitae/ resume and two samples of projects worked on relevant to the role. Applications should be sent to [hr@oakandgold.co.ke](mailto:hr@oakandgold.co.ke) with the subject ICT Systems Officer by 28<sup>th</sup> April 2023 17:00HRS EAT.

Only shortlisted candidates will be contacted.

Website: [www.oakandgold.co.ke](http://www.oakandgold.co.ke)